

# IAN COLLINS

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## EDUCATION

**The University of Texas at Austin**  
Master of Science, Information Studies

Austin, TX  
May 2012

**The Creative Circus**  
Copywriting Certificate

Atlanta, GA  
April 2006

**The University of Colorado at Boulder**  
Bachelor of Science, Journalism

Boulder, CO  
May 2002

## EXPERIENCE

**University of Illinois at Chicago**  
Visiting Instructor and Academic Resident Librarian

Chicago, IL  
Mar 2014-

- Developed websites including one for an OCLC based reference service that enhanced the previous site's usability, aesthetics, responsiveness, functionality, and accessibility.
- Conducted accessibility and UX testing for new sites and new library software initiatives.
- Participated in taskforces and faculty committees to establish policies, create workflows, develop software requirements, and make decisions about library hardware/software.
- Evaluated software and created documentation for library usage and future digital initiatives.
- Managed the ingest, statistics, and preservation of multimedia digital collections on platforms such as Content DM.

**University of Texas at Austin-Department of History**  
Web Developer for Tejano History Curriculum Project

Austin, TX  
May 2013-Dec 2013

- Programmed website with HTML/CSS to redesign existing portal.
- Curated and organized materials and digital assets for the final site and presentation.
- Customized Drupal/Open Web Sites themes, settings, and interface for collection needs.

**University of Texas at Austin-Perry Castañeda Library**  
Digital Curation and Metadata Intern

Austin, TX  
Dec 2011-May 2012

- Designed digital libraries and web exhibits to illustrate existing library collections.
- Harvested and created metadata for digital assets and final online presentation.
- Customized a CMS for library needs and created documentation for future projects.

**University of Texas at Austin-Alexander Architectural Archive:**  
Graduate Archives Assistant  
Archives Volunteer

Austin, TX  
Aug 2011-Aug 2012  
Feb 2011-Aug 2011

- Processed, preserved, and arranged collections of drawings, papers, and photographs.
- Described records and collections and created EAD finding aids.

**Ian Collins Original**  
Founder/Freelance Copywriter

Austin, TX  
Apr 2006-Aug 2010

- Collaborated with design teams to develop concepts and brand messaging for clients.
- Managed projects, billing, and outreach for my freelance services and business.

## **SKILLS**

**Multimedia Applications:** Word, Excel, Powerpoint, Photoshop, Illustrator, InDesign, Soundforge, Audacity, Bitcurator, Social Media Platforms.

**Web Design/CMS Platforms:** HTML, CSS, PHP, MYSQL, XML, Omeka, Wordpress, Drupal, Content DM, D-Space, Sharestream.

**Description/Metadata:** DACS, EAD, MARC, Dublin Core.